

AUDUBON COMMISSION MEETING

January 28, 2021

4:00 pm, Zoom*

Agenda

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| I. | Call to order | Mr. Duncan |
| II. | Approval of Minutes | Mr. Duncan |
| III. | Public Comment | Mr. Duncan |
| IV. | Norma Jane Sabiston – In Memoriam Resolution | Mr. Duncan |
| V. | Nominating Committee | Ms. Fayard |
| | <ul style="list-style-type: none">• <u>Motion re: Slate of Officers for 2021</u> | |

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| VI. | Finance Report | Ms. Conkerton |
| | <ul style="list-style-type: none">• <u>Motion re: Audit Engagement</u> | |

Authorize the President of the Audubon Commission to sign an audit engagement letter with LaPorte CPAs & Business Advisors to complete the yearly external audit.

- Motion re: Legislative Auditor Compliance Questionnaire

The Audubon Commission attests that the Louisiana Compliance Questionnaire for Audit Engagements Government Agencies was presented to and adopted by the governing body, by request of Louisiana Legislative Auditor, Daryl G. Pupera, CPA, CFE. The President, Treasurer, and Secretary of the Audubon Commission are hereby authorized to execute the questionnaire.

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| VII. | President's Report | Mr. Forman |
| | <ul style="list-style-type: none">• Public Affairs and Development• Diversity Initiatives Update• Facilities Update• <u>Motion re: ABGI Demo Contract</u> | Ms. Dietz
Ms. Mobley
Dr. Burks |

Motion to authorize the President of the Audubon Commission or the CEO of the Audubon Nature Institute to execute a contract with CM Combs. The scope of this contract is to remove all the major exhibitry pieces from the Audubon Butterfly Garden and Insectarium. This includes demo and structural infill to take place where the koi pond and scorpion pits currently exist. Total amount of the contract is \$171,000 and is being funded by bond money.

Old Business

New Business

*This notice hereby certifies that due to quorum requirements and the limitations on gatherings resulting from COVID-19 and consistent with Proclamation Order JBE 2020-30, extended by Proclamation Order 7 JBE 2021, the Audubon Commission is currently meeting by videoconference.