



Audubon Nature Institute
Celebrating the Wonders of Nature

AUDUBON NATURE INSTITUTE BOARD

January 25, 2022

8:30am

Zoom

Agenda

- I. Call to order Mr. Sloss
- II. Approval of minutes Mr. Sloss
- III. Nominating Committee Ms. Stall
- Motion re: 2022 Slate of Officers – Motion to elect recommended slate of officers to a term of one (1) year; recommendation was shared with Board prior to the meeting.
- Motion to Fill Vacancies – Motion to elect Caryn Rodgers-Battiste, Dr. James Ewers, and Sandy Villere III to fill the unexpired vacancies of Quentin Messer, Nolan Marshall, and Qi Wiggins.
- IV. Finance Report Ms. Conkerton
- Motion re: Audit Engagement
Authorize the Chairman of the Audubon Nature Institute Board to sign an audit engagement letter with LaPorte CPAs & Business Advisors to complete the yearly external audit.
- Motion re: Louisiana Compliance Questionnaire
The Audubon Nature Institute Board attests that the Louisiana Compliance Questionnaire for Audit Engagements of Quasi-Public Agencies was presented to and adopted by the governing body, by request of Louisiana Legislative Auditor, Daryl G. Pupera, CPA, CFE. Chairman of the Board, Treasurer and Secretary of the Audubon Nature Institute Board are hereby authorized to execute the aforementioned questionnaire.
- Ratification of Executive Committee Motions
Motion to ratify the transfers of funds from Audubon Nature Institute to Audubon Nature Institute Foundation as approved by the Executive Committee of Audubon Nature Institute Board in December 2021. The Executive Committee approved two motions via DocuSign:
- Motion re: \$4M Loan Repayment
Authorize the Chairman of the Audubon Nature Institute Board or President and CEO of Audubon Nature Institute to transfer \$4,000,000.00 (Four Million Dollars and No Cents) from cash reserves to the Audubon Nature Institute Foundation in repayment of the loan approved by the Foundation Board on December 1, 2020. These funds will be invested according to Audubon Nature Institute Foundation policy and may be drawn down in the future as needed.
 - Motion re: Estate Gift
Authorize the Chairman of the Audubon Nature Institute Board or President and CEO of Audubon Nature Institute to transfer funds received (\$144,340) as a bequest from the estate of Ann Culligan Martin to be transferred from Audubon Nature Institute to the Audubon Nature Institute Foundation. These funds will be added to an established endowed fund that supports Audubon Zoo. The interest from which will be used to support Audubon Zoo as stated in the donor's last will and testament.
- V. President's Report Mr. Forman
- DEAI Strategy Update Ms. Mobley
 - Facilities Update Dr. Burks