

AUDUBON COMMISSION MEETING

January 26, 2022

4:00 pm, Zoom*

Agenda

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| I. | Call to order | Mr. Duncan |
| II. | Approval of Minutes | Mr. Duncan |
| III. | Welcome to New Commissioner | Mr. Duncan |
| IV. | Public Comment | Mr. Duncan |
| V. | Nominating Committee | Ms. Fayard |
| | • <u>Motion re: Slate of Officers for 2022</u> | |
| VI. | Finance Report | Ms. Conkerton |
| | • <u>Motion re: CEA for EDA Grant</u> | |
| | Motion is needed to authorize the President of the Audubon Commission or the President/CEO of Audubon Nature Institute to enter into a Cooperative Endeavor Agreement with the State of Louisiana, Division of Administration, to receive a grant through the U.S. Department of Commerce, Economic Development Administration under the project title “American Rescue Plan Act State Travel, Tourism, and Outdoor Recreation Grants (State Tourism Grants) Supplemental Disaster Recovery and Resiliency Awards. The grant is anticipated to be for \$5 million for Audubon Aquarium of the Americas Renovation. | |
| | • <u>Motion re: Audit Engagement</u> | |
| | Motion is needed to authorize the President of the Audubon Commission to sign an audit engagement letter with LaPorte CPAs & Business Advisors to complete the yearly external audit. | |
| | • <u>Motion re: Legislative Auditor Compliance Questionnaire</u> | |
| | The Audubon Commission attests that the Louisiana Compliance Questionnaire for Audit Engagements Government Agencies was presented to and adopted by the governing body, by request of Louisiana Legislative Auditor, Michael J. Waguespack, CPA. The President, Treasurer, and Secretary of the Audubon Commission are hereby authorized to execute the questionnaire. | |
| VII. | President’s Report | Mr. Forman |
| | • Facilities Update | Dr. Burks |
| | • <u>Motion re: Aquarium AHUs Contract</u> | |
| | Motion to authorize the President of the Audubon Commission or the CEO of the Audubon Nature Institute to execute a contract with the lowest responsive and responsible bidder, as determined consistent with Louisiana Public Bid Law for replacement of 3 air handling units at the Aquarium. Scope and specifications are being developed by Moses Engineering. The estimated cost is \$305,000. Scope of work includes materials and installation. This project is being funded by bond sale proceeds. | |

Old Business

New Business

*This notice hereby certifies that due to quorum requirements and the limitations on gatherings resulting from COVID-19 and consistent with Proclamation Order JBE 2020-30, extended by Proclamation Order 7 JBE 2022, the Audubon Commission is currently meeting by videoconference.