



GROUP DAILY ACCESS PERMIT

THIS PERMIT MUST BE CARRIED BY THE RESPONSIBLE PARTY, WHILE ON GROUNDS, AND PRESENTED IF REQUESTED. RANGERS HAVE THE AUTHORITY TO REVOKE THIS PERMIT IF ANY MEMBER OF THE GROUP IS IN VIOLATION OF THE PARK RULES. IF YOUR PERMIT IS REVOKED, YOUR GROUP WILL BE ASKED TO LEAVE.

OVERVIEW

A GROUP Access Permit is required for all GROUP activities, such as field trips and volunteering to Audubon Louisiana Nature Center for all groups of 15 or more, and/or when requested from Audubon staff. The Permit is granted for the day of the field trip or activity. There is no fee for the one (1) day GROUP Access Permit.

Purpose

The purpose of the GROUP Access Permit is to ensure that all guests are afforded a reasonable opportunity to have an excellent experience at the nature center. Pre-approved permits ensure that overcrowding does not occur when multiple groups request the same date. Permittee acknowledges receipt of rules and agrees to enforce adherence by group attendees

Please Note:

- a. All activities must take place during normal hours of operation unless otherwise approved.
- b. Applications should be received no later than fourteen (14) days in advance for review.
- c. Cancellations: Cancellations with short notices cause significant scheduling difficulties for Audubon staff and volunteers. Please give at least 48 hours' notice if Field Trip will be canceled.
- d. Adult Supervision: Teachers and chaperones are responsible for monitoring the conduct of students, participants, and volunteers. Recommended ratio for adult(s) and chaperones is, 1 Adult (18 years of age or older) to every 10 children (OR FEWER).
- e. Special Needs: Please inform Audubon Louisiana Nature Center if there are individuals with special needs in order to ensure proper accommodations, and access are discussed and/or arranged.
- f. Group Size: To ensure quality of programs and safety, Audubon Louisiana Nature Center can effectively handle a maximum of 90 guests per permit/DAY or combination of groups not exceeding 90.
- g. Medical Release Form: Teachers and group supervisors are encouraged to carry emergency contact numbers and signed medical waiver for each child under 18 years old, allowing the teacher to give permission for medical treatment.
- h. By applying for this permit, the applicant acknowledges receipt of park rules, and agrees to enforce adherence by group attendees. Failure to enforce rules may result in removal and loss of future privilege by sponsoring institution.
- i. Guests may book year-round, but permits are issued on a first-come first-served basis. Permits may be denied if maximum capacities will be exceeded for the day requested.
- j. Use of specific resources must be reserved separately. Groups are not to occupy the rocking chairs or breezeway to take meals. Picnic tables are available as a courtesy on a first-come first-served basis, they are NOT reservable. Shelters in Joe W. Brown Park are an alternative (contact NORDC for details).



Ranger Hotline (504)442-1816

For questions, guidance, emergencies, during open hours

Park Rules are to be followed by all visitors

- Leave No Trace (pack it in, pack it out) when possible.
- Pets are not allowed on trails or boardwalks
- Tobacco-free facility
- Stay on marked trails (walking and hiking only)
- Maintain respectful noise levels
- No bikes, skateboards, scooters or other vehicles on boardwalks or trails
- Do Not feed, abuse, or collect wildlife
- Report safety hazards or suspicious activities to Staff
- Vehicles left after close will be locked inside gates

PROHIBITED

- No alcohol or drugs allowed
- No firearms, hunting, or fishing allowed
- No after-hours admittance without permission

If the rules aren't followed:

- Children, regardless of age, without adult supervision or displaying unacceptable disruptive behavior will be escorted from the area, and the contact person notified of the incident.
- Litter laws and fines may be enforced
- Institution and/or responsible party may be held liable for damages.

Instructions for Bus Parking at Audubon Louisiana Nature Center:

Entry for bus drop off is at 11000 Lake Forest Blvd. (KEEP RIGHT) and loop around to the bus stop. DO NOT BLOCK THE CROSSWALK. Following drop off, buses may park in the parking lot, if space is available. Alternate (and shaded) parking can be found inside Joe W. Brown Park, enter from Read Blvd., follow Nature Center Dr to the parking lot by the pool. This is also a viable drop off/ pick up location.

For Office Use Only

Permit Number:

Date of application:

Purpose of Visit:

Permit Approved By:





Park Rules are to be followed by all visitors

- Leave No Trace (pack it in, pack it out) when possible.
- Pets are not allowed on trails or boardwalks
- Tobacco-free facility
- Stay on marked trails (walking and hiking only)
- Maintain respectful noise levels
- No bikes, skateboards, scooters or other vehicles on boardwalks or trails
- Do Not feed, abuse, or collect wildlife
- Report safety hazards or suspicious activities to Staff
- Vehicles left after close will be locked inside gates

PROHIBITED

- No alcohol or drugs allowed
- No firearms, hunting, or fishing allowed
- No after-hours admittance without permission

If the rules aren't followed:

- Children, regardless of age, without adult supervision or displaying unacceptable disruptive behavior will be escorted from the area, and the contact person notified of the incident.
- Litter laws and fines may be enforced
- Institution and/or responsible party may be held liable for damages.