

8th ANNUAL SCALES & ALES  
FRIDAY, SEPTEMBER 29, 2017  
7PM - 11PM  
RESTAURANT INFORMATION SHEET



**Development Office**  
Stephanie Vega, Director of Development Events  
Audubon Nature Institute  
6500 Magazine Street, New Orleans, LA 70118  
(O) 504-212-5315 (F) 504-212-5459  
SVega@AudubonInstitute.org  
Tax ID: 51-0157624

**In order to be included in the event, please complete and return this Information Sheet by FRIDAY, AUGUST 18, 2017**

Restaurant/Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Contact: \_\_\_\_\_

Office:(\_\_\_\_\_) \_\_\_\_\_ Cell:(\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Preferred listing on event materials: \_\_\_\_\_

Featured Dish Listing: (please provide 1,500 3oz. Portions): \_\_\_\_\_

*\* We love Gulf Seafood and ask that if you plan to serve a seafood dish, please use only seafood harvested from the Gulf of Mexico. Sustainability is an important component of Audubon Aquarium's Conservation and Education mission. For more information on Audubon's work to support Gulf fisheries, we encourage you to visit [www.AudubonGULF.org](http://www.AudubonGULF.org).*

Are you cooking on-site or using sternos?: (Check "Yes" if using open flame) Yes\* \_\_\_\_\_ No \_\_\_\_\_

*\* All restaurants will be placed outside. If using open flame, please furnish your own 5lb ABC Fire Extinguisher.*

Number of servers working the event (maximum number of vendor passes is 4) \_\_\_\_\_

*Please note: Vendor passes will be distributed day-of event at vendor load-in.*

**WHAT ARE YOUR NEEDS? (AUDUBON ZOO WILL SUPPLY):**

6' tables: (Enter # of tables) FRONT \_\_\_\_\_ BACK \_\_\_\_\_

Electrical Outlet Needed? (Check one): YES \_\_\_\_\_ NO \_\_\_\_\_

• If YES, indicate type & quantity: #110 \_\_\_\_\_ or #220 \_\_\_\_\_  
(Household Outlet) (Industrial Grade)

**PLEASE FURNISH YOUR OWN:**

Servers  
Hand Trucks  
Plates/Bowls  
Utensils  
Serving Utensils  
Ice Chests  
Napkins  
Extension Cords  
Sterno  
Chafing Dishes

**AUDUBON WILL PROVIDE:**

6' Tables  
Linen  
Signage  
Electricity (if needed)  
Ice

*\*Help us keep trash out of our oceans and waterways by bringing recyclable plates, bowls, and utensils*

Authorized Name / Signature for Approval: \_\_\_\_\_

***Please retain a copy of this form for your records. We appreciate your support!***

**FOR OFFICE USE ONLY**

CID #: \_\_\_\_\_ Table #: \_\_\_\_\_

Date Rec: \_\_\_\_\_ Location: \_\_\_\_\_

Spreadsheet Date: \_\_\_\_\_ RE Date: \_\_\_\_\_

Notes: \_\_\_\_\_

**THANK YOU FOR GENEROUSLY SUPPORTING SCALES & ALES.  
WE'LL SEE YOU THERE!**