

Commission Motions
January 19, 2017

1. Audubon Golf Clubhouse Cart Barn

Authorize the President of the Commission or the President and CEO of Audubon Nature Institute to sign a contract with the lowest responsible bidder for reconstruction to repair fire damage caused by a fire at Audubon Golf Course cart shed. Construction package will go out to bid soon with a cost estimate of \$261,000. Costs to be covered by an insurance claim.

2. Louisiana Compliance Questionnaire

BE IT RESOLVED THAT: the Audubon Commission attests that the Louisiana Compliance Questionnaire for Audit Engagements Government Agencies was presented to and adopted by the governing body, by request of Louisiana Legislative Auditor, Daryl G. Pupera, CPA, CFE. The President, Treasurer and Secretary of the Audubon Commission Board are hereby authorized to execute the aforementioned questionnaire.

3. Bank Signatories

BE IT RESOLVED THAT: The President and Secretary of the Audubon Commission have authority to execute and update as needed the bank authority documents for Audubon Nature Institute, Inc.

4. Audit Engagement

Authorize the President of the Commission to sign an audit engagement letter with LaPorte CPAs & Business Advisors to complete the yearly internal audit.

5. Financial Resource Management Policy

Authorize the President of the Commission to sign the updated Financial Resource Management Policy. The policy establishes guidelines to ensure that proper procedures and controls exist to promote the responsible management of assets.

6. Uniform Supply Services

Authorize the President of the Commission or the President and CEO of Audubon Nature Institute to sign a contract with the lowest responsible bidder for uniform supply services. Contract duration is three years and valued at \$200,000 with a roll over option of two years, total value not to exceed \$350,000 over 5 years.

7. Jaguar Jungle Exhibitry

Authorize the President of the Commission or the President and CEO of Audubon Nature Institute to sign a contract with the lowest responsible bidder for Jaguar Jungle Exhibitry package going out to bid soon with a cost estimate of \$312,000. Bid package includes directional signage, theming and interactive educational exhibitry for Jaguar Jungle.

8. Jaguar Jungle Rockwork

Authorize the President of the Commission or the President and CEO of Audubon Nature Institute to sign a contract with the lowest responsible bidder for Jaguar Jungle Rockwork package going out to bid soon with a cost estimate of \$85,000. Mayan themed rockwork for new buildings in Jaguar Jungle.

9. Nature Center Interpretive Exhibitry and Signage

Authorize the President of the Commission or the President and CEO of Audubon Nature Institute to sign a contract with Soloman Group in the amount of \$533,790 for Nature Center interpretative exhibitry and signage. The Nature Center Interpretive Exhibitry and Signage package was approved to go out to bid at the November 10, 2016 Commission Executive Committee meeting. Solomon Group came in as the lowest responsible bidder.

10. LDWF Contract Update for G.U.L.F.

Authorize the President of the Commission or the President and CEO of Audubon Nature Institute to sign a contract with the Louisiana Department of Wildlife and Fisheries to continue the development of the Gulf for United Lasting Fisheries (G.U.L.F.) Certification starting in 2017.

11. LDWF MOU for Geaux Fish!

Authorize the President of the Commission or the President and CEO of Audubon Nature Institute to sign a contract with the Louisiana Department of Wildlife and Fisheries to continue the Geaux Fish! Exhibit at the Audubon Aquarium.

12. Global Trust MOU

Authorize the President of the Commission or the President and CEO of Audubon Nature Institute to sign a memorandum of understanding with Global Trust, to finish work started on the Louisiana oyster certification in 2016 by June 2017.